

To: Members of the Cabinet

Date: 14 March 2018

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Dear Councillor

You are invited to attend a meeting of the **CABINET** to be held at **10.00 am** on **TUESDAY, 20 MARCH 2018** in the **COUNCIL CHAMBER, COUNTY HALL, RUTHIN.**

Yours sincerely

G Williams
Head of Legal, HR and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 5 - 14)

To receive the minutes of the Cabinet meeting held on 23 January 2018 (copy enclosed).

5 RHYL UNDERGROUND CAR PARK REFURBISHMENT (Pages 15 - 36)

To consider a report by Councillor Hugh Evans, Leader and Lead Member for the Economy and Corporate Governance (copy enclosed) seeking approval to proceed with the refurbishment of the Rhyl underground car park as recommended by the Strategic Investment Group.

6 NON-DOMESTIC RATES (NDR) WRITE-OFFS (Pages 37 - 38)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets (copy enclosed) seeking Cabinet approval to write off irrecoverable NDR (business rates) as detailed within the report.

7 FINANCE REPORT (Pages 39 - 54)

To consider a report by Councillor Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets (copy enclosed) detailing the latest financial position and progress against the agreed budget strategy.

8 CABINET FORWARD WORK PROGRAMME (Pages 55 - 60)

To receive the enclosed Cabinet Forward Work Programme and note the contents.

PART 2 - CONFIDENTIAL ITEMS

No Items.

MEMBERSHIP

Councillors

Hugh Evans
Bobby Feeley
Huw Hilditch-Roberts
Richard Mainon

Tony Thomas
Julian Thompson-Hill
Brian Jones
Mark Young

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All Councillors for information
Press and Libraries
Town and Community Councils

LOCAL GOVERNMENT ACT 2000

Code of Conduct for Members

DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a *member/co-opted member of
*(*please delete as appropriate)*

Denbighshire County Council

CONFIRM that I have declared a ***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-
*(*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)**

Signed

Date

*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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CABINET

Minutes of a meeting of the Cabinet held in the Council Chamber, County Hall, Ruthin on Tuesday, 23 January 2018 at 10.00 am.

PRESENT

Councillors Hugh Evans, Leader and Lead Member for the Economy and Corporate Governance; Bobby Feeley, Lead Member for Well-being and Independence; Huw Hilditch-Roberts, Lead Member for Education, Children and Young People; Brian Jones, Lead Member for Highways, Planning and Sustainable Travel; Richard Mainon, Lead Member for Developing Community Infrastructure; Tony Thomas, Lead Member for Housing, Regulation and the Environment; Julian Thompson-Hill, Lead Member for Finance, Performance and Strategic Assets, and Mark Young, Lead Member for Corporate Standards

Observers: Councillors Mabon ap Gwynfor, Jeanette Chamberlain-Jones, Meirick Davies, Martyn Holland, Huw Jones, Arwel Roberts, Glenn Swingler, Rhys Thomas and Emrys Wynne

ALSO PRESENT

Chief Executive (MM); Corporate Director Economy and Public Realm (GB); Heads of Service: Finance/S.151 Officer (RW) and Education & Children's Services (KE); Team Leader Places (SC); Strategic Planning and Housing Manager (AL); Programme Manager – Modernising Education (JC); Lead Officer – Community Housing (GD); Built Environment Manager (GR) and Committee Administrator (KEJ)

1 APOLOGIES

Nicola Stubbins, Corporate Director Communities

2 DECLARATION OF INTERESTS

The following members declared a personal interest in agenda item 6 – Delivery of Band B 21st Century Schools Programme –

Councillor Meirick Davies – Governor Ysgol Cefn Meiriadog & Ysgol Trefnant
Councillor Huw Hilditch-Roberts – Governor Ysgol Brynhyfryd & Pen Barras/Parent
Councillor Martyn Holland – Governor Ysgol Bro Famau
Councillor Arwel Roberts – Governor Ysgol y Castell & Ysgol Dewi Sant
Councillor Glenn Swingler – Governor Ysgol Pendref
Councillor Rhys Thomas – Governor Ysgol Twm o'r Nant & Ysgol Frongoch
Councillor Tony Thomas – Governor Ysgol Brynhedydd/Child in St. Brigid's School
Councillor Julian Thompson-Hill – Governor Ysgol Clawdd Offa
Councillor Emrys Wynne – Governor Ysgol Borthyn
Councillor Mark Young – Governor Denbigh High School

Councillor Meirick Davies also declared a personal interest in agenda item 9 Budget 2018/19 – Final Proposals because he was Chair of the Fire and Rescue Authority.

3 URGENT MATTERS

No urgent matters had been raised.

4 MINUTES

The minutes of the Cabinet meeting held on 12 December 2017 were submitted.

***RESOLVED** that the minutes of the meeting held on 12 December 2017 be approved as a correct record and signed by the Leader.*

5 PROPOSAL TO ESTABLISH A STRATEGIC PLANNING GROUP

Councillor Brian Jones presented the report outlining proposals to replace the Local Development Plan Steering Group with a more focused Strategic Planning Group to lead on the development of a replacement Local Development Plan (LDP).

The new Group would provide corporate leadership and guidance in taking forward the replacement LDP through to formal adoption and to focus on the delivery of the LDP strategy and policies. The draft terms of reference setting out the role and purpose of the Group and its membership had been attached to the report.

Cabinet noted the proposals for a smaller, more focused Group, and sought assurances that opportunities would be provided for all members to input into the new process. Officers confirmed that the draft terms of reference made provision for one representative and substitute representative from each Member Area Group (MAG) and the onus was on that member to report back and provide input from their respective MAGs and political groups. In addition all relevant paperwork relating to the Group's meetings would be available to all councillors and regular workshops/briefing sessions would be held on a six monthly basis to ensure ongoing involvement of all members. Update reports would be included on MAG agendas when required and key stages of development would be reported to Cabinet and/or Council. In response to questions the Lead Member and Strategic Planning and Housing Manager –

- confirmed that meetings of the new Group would not be open to all members to attend and it was agreed to make this fact clearer in the terms of reference
- highlighted that meetings would not be open to the public
- acknowledged the hard work of the LDP Steering Group and confirmed that the revised population and household forecasts would be the basis for the new LDP
- explained the statutory requirement to provide an Annual Monitoring Report to Welsh Government and the role of the new Group in overseeing preparation of that report; it was agreed to further clarify that process in the terms of reference
- reiterated the intention to seek one representative and one substitute representative from each MAG given that it was a new Group which required a smaller membership than the previous Steering Group.

Cabinet highlighted the importance of MAG representatives proactively engaging with their respective MAGs to feedback and provide further input into the process.

RESOLVED that Cabinet approve the establishment of the group, draft Terms of Reference and membership of the Strategic Planning Group attached as Appendix 1 to the report, subject to inclusion within the Terms of Reference of (1) clearer reference that the Group's meetings would not be open to all elected members to attend, and (2) further clarification regarding the process for preparing the Annual Monitoring Report.

6 DELIVERY OF BAND B - 21ST CENTURY SCHOOLS PROGRAMME

Councillor Huw Hilditch-Roberts presented the report advising Cabinet of the approval of its Band B programme submission for the 21st Century Schools and Education Programme and the implications for delivery.

The Council had made excellent progress in delivering the Band A proposals in partnership with Welsh Government and together would have invested over £90m by 2019 to deliver key projects. In July 2017 Cabinet approved submission of Band B proposals worth £80.5m to Welsh Government as part of the next phase of investment. Welsh Government had since approved the investment in principle subject to approval of individual project business cases. Consequently Cabinet was asked to confirm the Council's financial commitment to delivering Band B proposals in line with the Corporate Plan. Denbighshire's contribution would be £32.8m and the revenue budget required to fund the borrowing to support the programme would be approximately £1.8m over the seven years of the programme. No detail had been provided in terms of individual proposals which would be subject to individual business cases being considered by the Strategic Investment Group and Cabinet.

Cabinet welcomed the report and investment in school building works for the benefit of children and young people and the Leader was keen to continue the investment and progress of the previous Council and take advantage of any available funding from Welsh Government for that purpose. Councillor Mark Young highlighted the need to ensure an open process for communities and the Lead Member provided assurances with regard to lessons learnt from previous reviews which would be reflected in future processes.

The Lead Member and Head of Education and Children's Services responded to questions from non-Cabinet members as follows –

- the Strategic Outline Programme had been submitted prior to the recent announcement of additional monies specifically for Welsh Medium education. However members were reminded that approximately £30m had been invested in increasing and improving facilities for Welsh Medium education in the Band A tranche of funding and further assurances were provided that any plans taken forward in Band B would focus on continuing to strengthen and increase provision for Welsh Medium education. Officers were keen to ensure members were informed of any announcements from Welsh Government which may add to or enable plans to be taken forward to invest in the school estate generally

- officers were committed to ensuring that any deficits in educational provision across all schools in Denbighshire were addressed and the provision for ASD Learners had been debated during development of the Strategic Outline Plan; that debate would continue as more detailed plans were developed
- once Cabinet had confirmed its financial commitment it would be possible to undertake extensive discussions around any subsequent proposals brought forward in line with the democratic process and adherence to the School Organisation Code policies and procedures
- assurances were also provided that officers worked closely with design teams regarding environment impacts and recognised the commitment to ensure environmental demands were met as far as possible within the financial resources available for particular projects.

RESOLVED that Cabinet –

- (a) *confirms its financial commitment to delivering Band B proposals in accordance with the Strategic Outline Programme as submitted to the Welsh Government to enable it to meet the priority included within the Corporate Plan 2017 – 2022, and*
- (b) *confirms that it has read, understood and taken account of the Well-being Impact Assessment attached at Appendix 1 to the report as part of its consideration.*

7 HOUSING RENT SETTING & HOUSING REVENUE AND CAPITAL BUDGETS 2018/19

Councillor Julian Thompson-Hill presented the report seeking Cabinet approval for the Denbighshire housing annual rent increase, the Housing Revenue Account Capital and Revenue Budgets for 2018/19 and Housing Stock Business Plan.

Councillor Thompson-Hill guided members through the budget figures and income level assumptions which had been calculated taking into account the Welsh Government Rent Policy for social housing rents and mechanism for uplifting rents. The annual review of the Housing Stock Business Plan showed it remained robust and financially viable with sufficient resources to support the management and supervision of the housing service and the investment needs of the stock.

Cabinet was pleased to note the high satisfaction rating from tenants and that Denbighshire compared favourably with other local authorities and housing associations in terms of housing rents. It was also noted that Denbighshire had consistently low housing rent arrears in comparison to Wales and the UK. However Universal Credit was acknowledged as a risk which was being well managed within Denbighshire with low numbers of rent arrears at present. Members were also pleased to note that a programme of 170 new build homes had been incorporated within the Housing Stock Business Plan and the Lead Officer – Community Housing answered questions regarding progress with that particular programme and also confirmed that alternative heating sources to liquid gas in rural areas were being investigated. Garages had not been dealt with in the report as they were not subject to Welsh Government Rent Policy and the charges and use of garages sites

would be reviewed by the Head of Facilities, Assets and Housing. Nevertheless Councillor Bobby Feeley expressed concern regarding the time taken to complete the review of garages sites and it was agreed to receive a report back on the Council's approach to garages following completion of the review in approximately six months' time.

RESOLVED that –

- (a) *the Housing Revenue Account Budget for 2018/19 (Appendix 1 to the report) and the Housing Stock Business Plan (Appendix 2 to the report) be adopted, and*
- (b) *rents for Council dwellings be increased in accordance with the Welsh Government Policy for Social Housing Rents introduced in April 2015 to an average weekly rent of £87.63 with effect from Monday 2 April 2018.*

8 RECOMMENDATIONS OF THE STRATEGIC INVESTMENT GROUP

Councillor Julian Thompson-Hill presented the report seeking Cabinet support of projects identified for inclusion in the 2018/19 Capital Plan as recommended by the Strategic Investment Group (SIG) and detailed in Appendix 1 to the report.

Councillor Thompson-Hill guided members through the report and explained the funding available for block allocations for on-going programmes of work. Reference was made to the work of the SIG in reviewing the bids for allocations and a summary of their recommendations had been provided and elaborated upon further at the meeting. Specific bids for which SIG had recommended no or reduced funding be allocated had been detailed in Appendix 2 to the report. Councillor Thompson-Hill referred to representations received from members regarding the Horseshoe Pass 40mph speed limit proposal with SIG's view that other funding sources had not been fully investigated. A bid for grant funding would subsequently be submitted to Welsh Government but if unsuccessful, an amendment to the recommendation to include that funding allocation for inclusion in the 2018/19 Capital Plan was made.

The Lead Members and officers responded to questions as follows –

- C07 Highways Block – funding for highways issues had been included within the overall block allocation and the Head of Service would determine the most appropriate use of that allocation. The loan element to allow continuation of the programme of replacement street lighting lanterns was being dealt with separately. With regard to the Public Rights of Way proposal other sources of funding would be explored by the service
- Flood Risk Management Works – flood works were included as part of the block allocation for highways and a report on flood risk management was nearly completed. In response to questions from Councillor Jeanette Chamberlain-Jones regarding progress with recent surveys carried out in flood risk areas it was agreed that officers contact her directly thereon outside of the meeting

- C06 Traffic Works – Coach Parking Feasibility Study – this element of the bid related to a feasibility study across a number of areas but had not been supported due to affordability with other funding sources to be explored
- it was clarified that the detail of the individual bids had been emailed to all members with a link to the members' library and a hard copy had also been made available in the members' room.

RESOLVED that the projects detailed in Appendix 1 to the report for inclusion in the 2018/19 Capital Plan be supported, together with the addition of an item from Appendix 2 relating to the Horseshoe Pass 40 mph speed limit should the grant application for funding be unsuccessful, and recommended to full Council.

9 BUDGET 2018/19 - FINAL PROPOSALS

Councillor Julian Thompson-Hill presented the report setting out the implications of the Local Government Settlement 2018/19 and proposals to finalise the budget for 2018/19, including the level of Council Tax.

Councillor Thompson-Hill provided an overview of the budget process and latest budget position and elaborated upon the proposals for consideration and recommendation to full Council in order to set the budget for 2018/19. The final settlement had resulted in a cash reduction of -0.2% (provisional settlement had indicated -0.9%) but in order for the funding position to have remained neutral the settlement would have needed to be at least +3.6%. Whilst the reduction had not been as great as first feared other factors needed to be taken into account such as pressures in pay, pension and the National Living Wage, as well as price/energy inflation, fire service levy and allowances for increases to the Council Tax reduction scheme. Pressures remained across the authority with an increased demand for funding education and social care – the proposed budget included an increase of £1.8m (2.7%) in budgets for schools and an additional allocation of £1.5m (3.2%) to social care. Savings had been found from across the Council to help deliver a balanced budget. With regard to Council Tax a rise of 4.75% was proposed which included an additional allocation of 2% to fund social care pressures worth £1.5m.

Cabinet discussed the budget proposals, acknowledging the continued reduction in Denbighshire's budget allocation and subsequent implications for services, and also recognised that the financial climate remained challenging into the future which would lead to more difficult decisions. Whilst welcoming the proposed increases to the social care budget Councillor Bobby Feeley highlighted her funding concerns for future years given the continued increased demand and future pressures identified. She also highlighted the need to ensure residents were made aware of the specific increase in Council Tax to fund existing social care pressures. Councillor Huw Hilditch-Roberts agreed, adding that there was a perception that Council Tax accounted for most of the Council's budget which also needed to be addressed. He believed that the proposed budget was fair, coherent and prudent and should give confidence to residents with social care, education and children's services being protected. In light of continued pressures and reduced future settlements members were also keen to start the budget process for future years as early as possible.

Further discussion on the budget proposals focused on the following –

- work was ongoing to manage energy costs and keep increases to a minimum; reducing energy consumption was a key issue in the Corporate Plan and an Energy Prospectus was currently being developed
- tribute was paid to the work of the retiring County Archaeologist and the implications of deleting that post was discussed. It was noted that specialist advice may need to be sought from outside the authority in the future
- the reasoning behind the removal of the small business development grant scheme in favour of a 50% saving and investment into a more focused business improvement system was elaborated upon
- work was being carried out with schools and HR to ensure contracts for staff were suitable and adaptable within schools to enable contracts to be changed in line with changing needs
- the Council was still supporting independent living and resilience and whilst the Supporting People Team were taking up the issue over the future of the Welsh Independent Living Grant, other means had been identified which would enable that support to be continued without that specific grant funding
- whilst additional funding was being put into education and social care it was recognised that both sectors would still be under a lot of pressure
- the additional base budget elements as detailed in the financial projections for future years was further explained in response to questions
- the difference between general balances and reserves was explained and officers confirmed that whilst there was general guidance with regard to the amount of general balances and reserves to be held by local authorities there was no prescribed amount in law.

RESOLVED that Cabinet –

- (a) *notes the impact of the Local Government Settlement 2018/19;*
- (b) *supports the proposals outlined in Appendix 1 to the report which were in line with assumptions presented to members at budget briefings held in November 2017, and accordingly recommends them to the full Council in order to finalise the 2018/19 budget, and*
- (c) *recommends to Council that the average Council Tax rise required to support the budget is 4.75%, which recognises the increasing cost pressures in adults and children’s social care by providing additional funding of £1.5m.*

At this juncture (12.10 p.m.) the meeting adjourned for a refreshment break.

10 FINANCE REPORT

Councillor Julian Thompson-Hill presented the report detailing the latest financial position and progress against the agreed budget strategy. He provided a summary of the Council’s financial position as follows –

- service and corporate budgets were forecast to break-even due to the use of corporate contingencies

- service efficiencies worth £0.902m having already been agreed as part of the budget with the assumption that all would be delivered – any exceptions would be reported to Cabinet if required
- highlighted current risks and variances relating to individual service areas, and
- provided a general update on the Housing Revenue Account, Housing Capital Plan and the Capital Plan (including the Corporate Plan element).

Councillor Bobby Feeley was keen to reiterate that even with the proposed additional funding allocation for Community Support Services there would still be pressures on social care budgets going forward and Cabinet noted that the position would be closely monitored. With regard to adverse weather conditions and impact on finances Councillor Julian Thompson-Hill referred to the winter maintenance reserve to aid peaks and troughs in expenditure with no issues at present.

RESOLVED that Cabinet notes the budgets set for 2017/18 and progress against the agreed budget strategy.

11 CABINET FORWARD WORK PROGRAMME

The Cabinet Forward Work Programme was presented for consideration and members noted the following amendments/additions –

- Business Improvement Districts – rescheduled from May to March 2018
- Hafan Deg Day Centre, Rhyl – added to the work programme for April 2018
- Care Home Review – to be added to the work programme, date to be confirmed

RESOLVED that Cabinet's Forward Work Programme be noted.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting for the following item of business on the grounds that it would involve the likely disclosure of exempt information as defined in Paragraph 14 and 16 of Part 4 of Schedule 12A of the Act.

12 FORMER NORTH WALES HOSPITAL DENBIGH - UPDATE ON COMPULSORY PURCHASE ORDER (CPO) PROCEDURE

Councillor Hugh Evans presented the confidential report updating Cabinet on the CPO procedure relating to the former North Wales Hospital, Denbigh and seeking members' support for the process to determine the best development option and developer for the site as set out within the report. It was noted that Wales Audit Office officials had been consulted and were satisfied with the proposed process.

Officers provided some background information leading up to the current situation and members noted the timescales for completion of the CPO and delivery of the project. The final version of the tender specification had been circulated at the meeting and officers highlighted the main changes from the previous draft. Members discussed with officers the recommendations as detailed within the report, including the tender specification and assessment and evaluation procedure

in order to determine the best option for the site together with some general legalities and risks around the whole process and future cost implications. Following a detailed debate it was –

RESOLVED that Cabinet supports the process as set out within the report for determining the preferred development option and developer for the site once the Compulsory Purchase Order (CPO) process was completed.

The meeting concluded at 1.00 p.m.

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Report To: **Cabinet**

Date of Meeting: **March 20th 2018**

Lead Member / Officer: **Cllr Hugh Evans
Jamie Groves**

Report Author: **Russell Vaughan**

Title: **Rhyl Underground Car Park Refurbishment**

1. What is the report about?

This report has been prepared on the proposals for the refurbishment of the Rhyl underground car park.

2. What is the reason for making this report?

A decision is required by Cabinet to approve the recommendation of the Strategic Investment Group to proceed with the refurbishment of the Rhyl underground car park and funding.

3. What are the Recommendations?

- 3.1 To approve the recommendation of the Strategic Investment Group to proceed with the refurbishment of the Rhyl underground car park.
- 3.2 To instruct Officers to progress with the implementation of the project.

4. Report details

- 4.1 The current regeneration programme for Rhyl was approved by Cabinet in March 2016. It comprises three work streams including one which aims to increase the numbers of tourists and visitors who come to Rhyl and the amount they spend in the resort. This particular work stream includes a project which will enhance the visitor facilities on the resort's water front. The project involves splitting the water front into a number of zones intended to accommodate complementary facilities which address specific market segments. The Family Entertainment Zone which is adjacent to the town centre includes a major investment in a new waterpark and the development of new food and beverage outlets in the immediate vicinity.
- 4.2 There is also a specific work stream in the programme for the town centre which includes a project to develop a master plan to guide its future development. Initial analysis has identified difficulties in accessing the town centre by car as being a barrier to its future success.
- 4.3 There is a large car park in the heart of the Family Entertainment Zone which although fully enclosed and described as being "underground" is actually located at ground level.

Its potential to contribute towards the future success of both the Family Entertainment Zone and the town centre is compromised because;

- it is poorly used with the occupancy levels out of season being generally at around 5% of its capacity;
- pedestrian accesses are poorly sited and involve climbing and descending two sets of stairs to reach the exterior;
- the gradient of the ramp access for users of wheelchairs and mobility scooters and for families with buggies is very steep;
- there is no roof above the western pedestrian access which is closest to the site of the new waterpark and where the only ramp is located and this access becomes impassable when it rains due to ponding and when it is frosty due to ice formation;
- the environment is threatening as the space is dimly lit and enclosed and attracts anti-social behaviour due to the low usage; and
- the ventilation and fire detection and suppression systems are out-dated which has rendered 50% of the car park unusable.

4.4 The recommended option is to refurbish the car park but with betterment.

The project would involve;

- removal of the existing ventilation, sprinkler and lighting systems and ductwork;
- installing a new LED lighting system and Colt fan system;
- increase in the height and width of the current vehicular entrance;
- opening up of the existing 3no southern fire exit staircores for pedestrian access/egress and refurbishment;
- installing a lift to the SW corner
- installing a canopy over the western pedestrian access; and
- a general clean, white lining, painting of walls and signage.

4.5 The business case for the development of a new Waterpark on the Rhyl coast, which was approved by Full Council in 2017 and the construction well advanced, is dependent on the underground car park being fully operational and at full capacity prior to opening in early 2019

5. How does the decision contribute to the Corporate Priorities?

5.1 This project will contribute to the priority in the Corporate Plan 2017-22 'Environment – Attractive and protected, supporting well-being and economic prosperity'. It is also a key element in both the Rhyl Regeneration and the Economic & Community Ambition strategies. Rhyl is recognised as a Strategic Regeneration priority within the Welsh Government's Regeneration Framework, Vibrant & Viable Places programme of funding.

6. What will it cost and how will it affect other services?

6.1 Strategic Investment Group have approved a business case for the refurbishment of the Rhyl underground car park at a cost of £2.126m (Appendix A). The capital investment will utilise a mix of Prudential Borrowing and Welsh Government Town Centre Loan and the finance required to pay back the borrowing would be generated through additional usage that is anticipated as an outcome of the project.

6.2 The proposals have been developed with the input of a variety of Denbighshire departments including Highways, Parking, Commercial Leisure and Property Services.

7. What are the main conclusions of the Well-being Impact Assessment?

Whilst there could be some unintended negative consequences from the project as it could encourage greater use of hydrocarbon fuels, actions can be taken to mitigate these consequences and the impact overall will be positive. This is because it will support and improve footfall in the town centre, support the creation of quality jobs, improve transport infrastructure, improve biodiversity, enable surplus building materials from the adaptation works to be recycled, reduce energy/fuel consumption for ventilating and lighting buildings, improve the physical environment to support health and well-being, provide better access to good food and leisure opportunities, improve the well-being of people with protected characteristics, help to tackle poverty by providing access to new jobs, improve community safety, improve community participation, improve the attractiveness of the area, promote use of the Welsh language, enhance culture, and support local supply chains.

8. What consultations have been carried out with Scrutiny and others?

8.1 The proposal has the full support of Cllr Hugh Evans and the Lead Member Cllr Julian Thompson-Hill. Extensive consultations have been carried out throughout 2017 and 2018 including Rhyl Member Area Group, Rhyl Waterfront Project Board, Cabinet Briefing, Rhyl Town Council and Strategic Investment Group. Relevant committees and boards have been consulted throughout the development stages.

8.2 The Rhyl Waterfront Project Board includes Cabinet and Rhyl members and have been kept informed of progress throughout.

9. Chief Finance Officer Statement

The Strategic Investment Group have recommended this project to Cabinet for approval. The project is a key element of the wider regeneration of Rhyl waterfront. The business case submitted to SIG highlighted that the capital cost can be funded

by generating additional car parking revenue to support prudential borrowing, supplemented in the first five years by applying repayable Town Centre Loan Scheme grant funding. All proposals that require future revenue to support borrowing come with risk, however, the business case assumptions around additional use and therefore additional revenue are reasonable when considered alongside the limited current use and expected additional use when the visitor attractions in the area are complete. As with any significant capital scheme, the business case approved is based on estimates until cost certainty is achieved, following tendering and detailed design. If ultimately the final cost is significantly different then the business case would need to be reviewed and approved before proceeding.

10. What risks are there and is there anything we can do to reduce them?

Risk: Failure to secure funding to enable the project to commence pre-Summer 2018.

Likely impact: Inadequate car parking, particularly for the Waterpark, and an extremely poor experience for users who do utilise the facility.

Mitigating action: Secure approval for Prudential Borrowing and use of Town Centre Loan funding, and approval of required Committees by the end of 2017/8 to enable procurement and works to commence and be complete prior to the turn of 2018.

Risk: Failure to generate sufficient additional income.

Likely impact: An inability to pay back the Prudential Borrowing and Town Centre Loan funding.

Mitigating action: Projections of additional visitor numbers generated by the adjacent Waterpark Development. Continue to invest in the public realm in the surrounding area.

Risk: Failure to complete the project prior to the opening of the Waterpark.

Likely impact: The business case for the waterpark is predicated on the assumption that the 500 space underground car park in close proximity is refurbished and able to serve the facility.

Mitigating action: Ensuring approval is received from this committee to ensure sufficient time to complete the refurbishment.

11. Power to make the Decision

Section 2 Local Government Act 2000

STRATEGIC INVESTMENT GROUP

BUSINESS CASE – CAPITAL INVESTMENT

This Business Case provides justification for undertaking a project. The completed form will be reviewed by the Strategic Investment Group who will make a recommendation to Council whether the bid should be approved and included within the Capital Plan. All sections should be completed and evidence of costs will need to be supplied.

For details of Strategic Investment Group meetings and deadlines for the submission of this form, please contact Richard Humphreys, Capital & Technical Finance Team on ext 6144.

Project Name:	Rhyl Underground Car Park Refurbishment and Access Improvements
Project Reference:	
Project Manager:	Russell Vaughan
Workstream:	Rhyl Regeneration Programme – Tourism & Visitors Work Stream

Head of Service/Project Sponsor	Jamie Groves	Lead member:	Councillor Hugh Evans OBE
Service:	Facilities, Assets & Housing	LM Portfolio:	Economy & Corporate Governance
Form completed by:	Mark Dixon	Date:	
Service Accountant:		Date:	

PROJECT TYPE

*Please categorise your project type. Mark **one** box only.*

SMALL <input type="checkbox"/>	MEDIUM <input checked="" type="checkbox"/>	LARGE <input type="checkbox"/>
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DECISION SOUGHT FROM SIG:	Approval to prudentially borrow £1.126m and to allocate £1m of Town Centre Loan funding to refurbish and improve access to the underground car park in Rhyl.
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EXECUTIVE SUMMARY

Highlights the key points in the Business Case to include:-

- What the project will achieve/important benefits
- Estimated costs
- How the project will be funded

Context

The current regeneration programme for Rhyl was approved by Cabinet in March 2016. It comprises three work streams including one which aims to increase the numbers of tourist and visitors who come to Rhyl and the amount they spend in the resort. This particular work stream includes a project which will enhance the visitor facilities on the resort's water front. The project involves splitting the water front into a number of zones intended to accommodate complementary facilities which address specific market segments. The Family Entertainment Zone which is adjacent to the town centre includes a major investment in a new aqua park and the development of new food and beverage outlets in the immediate vicinity.

There is also a specific work stream in the programme for the town centre which includes a project to develop a master plan to guide its future development. Initial analysis has identified difficulties in accessing the town centre by car as being a barrier to its future success.

Background

There is a large car park in the heart of the Family Entertainment Zone which although fully enclosed and described as being "underground" is actually located at ground level. Its potential to contribute towards the future success of both the Family Entertainment Zone and the town centre is compromised because;

- it is poorly used with the occupancy levels out of season being generally at around 5% of its capacity;
- pedestrian accesses are poorly sited and involve climbing and descending two sets of stairs to reach the exterior;
- the gradient of the ramp access for users of wheelchairs and mobility scooters and for families with buggies is very steep;
- there is no roof above the western pedestrian access which is closest to the site of the new aqua park and where the only ramp is located and this access becomes impassable when it rains due to ponding and when it is frosty due to ice formation;
- the environment is threatening as the space is dimly lit and enclosed and attracts anti-social behaviour due to the low usage; and
- the ventilation and fire detection and suppression systems are out-dated which has rendered 50% of the car park unusable.

Proposal

The recommended option is to refurbish the car park but with betterment.

The project would involve;

- creating new pedestrian accesses by breaking through the external walls of the car park;
- including ramp accesses at both new locations which are suitably graded for comfortable uses by wheel chairs, mobility scooters and buggies;
- installing a canopy over the western pedestrian access;
- installing contemporary lighting; and
- renewing the ventilation and fire detection and suppression system.

Achievements

The achievements of the project would be;

- the creation of direct access routes to the new aqua park and food and beverage outlets on the south western elevation, and to the town centre on the south eastern elevation
- the provision of ramp accesses which are suitably graded for comfortable use by wheel chairs, mobility scooters and buggies;
- enabling the existing western access to be used in all weather conditions;
- encouraging users to feel more confident about their security through a brighter environment; and
- enabling the whole car park to be brought back into use at its full capacity through improvements to mechanical and electrical systems.

Benefits

The benefits arising from the project would be;

- an improvement in the experience of visitors to the new attractions on the resort's water front through the restoration of car parking capacity in the immediate vicinity which can be easily accessed by all users in all weathers;
- an improvement in the perception of the security offered by the facility;
- an improvement in the vitality of the town centre through the footfall generated by the new access facing the town centre;
- reduced carbon emissions from more efficient mechanical and electrical equipment; and
- increased income achieved through greater usage of the facility.

Cost

The cost of the project is £2,125,986.

Funding Proposal

It is proposed that the capital investment would be funded using a mix of Prudential Borrowing and Welsh Government Town Centre Loan funding. The finance required to pay back the borrowing would be generated through the additional usage that is anticipated as an outcome of the project.

It is proposed that £1.126m of the initial cost would be funded through Prudential Borrowing and £1m through Town Centre Loan funding.

The annual cost of Prudential Borrowing based on December 2018 estimated rates of interest for the first 25 years would be;

- £59,920 per annum at 2.65%.

The cost of recycling the Town Centre Loan after 5 years would be;

- £1,000,000.

The annual cost of Prudential Borrowing based on September 2023 estimated rates of interest to repay the Town Centre Loan for years 6-30 would be;

- £56,300 per annum at 3.26%.

In years 6-25 following completion, to cover these repayments, the increase in income would therefore need to be at least;

- £59,920 per annum for the initial Prudential Borrowing of £1.126m; and
- £56,300 per annum for the Prudential Borrowing required to recycle the Town Centre Loan;
- which is a total of £116,220 per annum.

The net income obtained from all the car parks surrounding the Nova before its re-opening was;

- £55,714 in 2014/15.

Following its re-opening, the net income increased;

- by £45,844 to £101,558 in 2016/17.

This was a consequence in the increase in annual visitor numbers of;

- 129,160 (Source: Just Solutions)

The projected annual visitor figure for the aqua park alone is;

- 229,286 (Source: Old Bell 3)

This is $\frac{229,286}{129,160} = 1.775$ times as big as the Nova.

The net income obtained from the underground and sky tower car parks was;

- £267,908 in 2016/17.

So if the annual income were to similarly increase by a factor of 1.775 times following the opening of the aqua park alone, it would increase by a sum of;

- £207,628 to £475,536.

This increase of £207,628 is more than enough to fund the annual cost of Prudential Borrowing of £116,220 during years 6 to 25 following completion, and the lower cost of £56,300 per annum for years 26 to 30.

This is actually a conservative projection of the increase in income which can be achieved from the adjacent car park as it only takes account of the direct result of the investment in the new aqua park makes no provision for the additional impact of the new food and beverage outlets.

BUSINESS OPTIONS

Analysis and reasoned recommendation for the base business options of: do nothing / do the minimal or do something

Option title:		Do nothing			
Please provide brief details:					
Do not carry out any works					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more		Time	Takes longer to deliver	
	Costs the same			Takes the same to deliver	
	Costs less	X		Is quicker to deliver	X
Quality	Improves the quality		Benefits	Improves benefits	
	Is the same quality			No impact on benefits	
	Is a lower quality	X		Worsens benefits	X
What is the main reason this option has not been selected?					
Car park continues to operate at 50% capacity providing a poor experience to visitors to the new aqua park with poor pedestrian access and a threatening environment					
Option title:		Repair defects with no betterment			
Please provide brief details:					
Repair ventilation and fire detection and suppression systems					
Please mark with an X how this option compares with the preferred option in terms of Cost, Time, Quality and Benefits:					
Costs	Costs more		Time	Takes longer to deliver	
	Costs the same			Takes the same to deliver	X
	Costs less	X		Is quicker to deliver	
Quality	Improves the quality		Benefits	Improves benefits	
	Is the same quality			No impact on benefits	
	Is a lower quality	X		Worsens benefits	X
What is the main reason this option has not been selected?					
Whilst this option would at least return the car park to its full operating capacity, the visitor experience would remain poor with difficult access and a threatening environment, and the opportunity to provide a connection to the town centre to improve town centre footfall and vitality would be lost.					

EXPECTED BENEFITS

The benefits that the project will deliver expressed in measurable terms against the situation as it exists prior to the project

<p>Current situation</p> <p>Proportion of parking spaces available for use: 50%</p> <p>Income from usage: £267,908</p> <p>Situation following the completion of the project</p> <p>Proportion of parking spaces available for use: 100%</p> <p>Income from usage: £475,536</p>
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EXPECTED DIS-BENEFITS

Outcomes perceived as negative by one or more stakeholders

None

TIMESCALE

Over which the project will run (summary of the Project Plan) and the period over which the benefits will be realised

Date	Milestone
September 2017	Presentation & report to Strategic Investment Group for approval to progress to next Stage.
December 2017	Ion Developments to finalise detailed design stage and confirm final costs – value engineering if required
April 2018	Mobilisation and start on site
December 2018	Project Completion and opening

CAPITAL COSTS – BUSINESS DEVELOPMENT PROJECTS

**COMPLETE ALL THREE TABLES BELOW FOR BUSINESS DEVELOPMENT PROJECTS
LEAVE BLANK/DELETE SECTION FOR CONSTRUCTION PROJECTS**

The capital cost of a project is an important consideration in terms of whether or not it should proceed. Note that even some Business Development Projects may have a requirement for capital costs, for example to fund the acquisition of new ICT hardware or undertaking alterations to buildings.

- Any costs relating to ICT infrastructure and equipment should have been provided by ICT department.
- Any costs that relate to construction should have been provided by Design & Development or Building Services.

Please provide details of any capital funding that has already been spent on the project:	
Enter details of cost element below:	Total
Feasibility (surveys, market research, etc)	
Client side project management	
TOTAL	

Please provide details of the capital funding requirement (not including amount already spent):				
Enter details of cost element below:	2017/18	2018/19	Future Years	All Years Total
Feasibility (surveys, market research, etc)				
Client side project management				
ICT infrastructure and hardware				
Building alterations				
Design Team Fees (architects, QS, etc)				
Furniture				
Other professional support (legal, etc)				
Marketing/Consultation				
External Project Support (gateway review, etc)				
TOTAL				

Please provide details of proposed capital funding sources					
Enter details of funding source	Status:	2017/18	2018/19	Future Years	TOTAL
TOTAL					

NOTE: For funding status, please only use the following categories:

Approved –written approval for the funding exists

Applied – no written approval exists but an application has been made

Approached – initial approach to or by funding body has been made but no application submitted

None – no contact or approach has been made to or by the funding body

CAPITAL COSTS – CONSTRUCTION PROJECTS

COMPLETE ALL THREE TABLES BELOW FOR CONSTRUCTION PROJECTS

LEAVE BLANK/DELETE SECTION FOR BUSINESS DEVELOPMENT PROJECTS

The capital cost of a project is an important consideration in terms of whether or not it should proceed.

- Any costs relating to ICT infrastructure and equipment should have been provided by ICT department.
- Any costs that relate to construction should have been provided by Design & Development or Building Services.

Please provide details of any capital funding that has already been spent on the project:	
Enter details of cost element below:	Total
Feasibility (surveys, market research, etc)	
Client side project management	
OTHER (please enter)	
OTHER (please enter)	
TOTAL	

Please provide details of the capital funding requirement (not including amount already spent):				
Enter details of cost element below:	2017/18	2018/19	Future Years	All Years Total
Feasibility (surveys, market research, etc)				
Client side project management				
Land/property acquisition				
Land preparation/remediation				
Demolition and/or site security				
Construction, refurbishment or maintenance	£1,525,618			£1,525,618
BREEAM rating of "Excellent"				
Security measures (CCTV, door entry, etc)				
Fire prevention measures (sprinklers, etc)				
External landscaping and other works				
Land/property acquisition				
Highways work				
ICT infrastructure and hardware				
Fixtures & fittings				
Furniture				
Planning/Building Regulation Costs				
Design Team Fees (architects, QS, etc)	£251,727			£251,727
Legal Costs and Fees				
Marketing/Consultation				
External Project Support (eg gateway review)				
Contingency	£152,562			£152,562
Project Management				
Professional fees	£196,079			£196,079
TOTAL	£2,125,986			£2,125,986

Please provide details of proposed capital funding sources					
Enter details of funding source	Status:	2017/18	2018/19	Future Years	TOTAL
Prudential Borrowing*	Applied	£1,125,196		£1,000,000	£2,125,196
Town Centre Loans	Secured	£1,000,000		-£1,000,000	0
TOTAL		£2,125,986			£2,125,986

*anticipated that PB payback will begin in April 2018

REVENUE COST IMPACT

TO BE COMPLETED FOR ALL PROJECTS

In considering whether a project should be developed due regard should be made to the potential impact on revenue budgets.

If the activity will result in a requirement for additional revenue funding, please provide details below:			
What is the impact of this project in terms of the <u>annual</u> revenue requirement for:	Existing Revenue Budget	Post-project Revenue Budget	Increase/Decrease
staff costs (salaries and associated)	N/A		
energy costs (heating, lighting, ICT, etc)	N/A		
property maintenance and servicing costs	N/A		
other property related costs (rental, insurance, etc)	N/A		
ongoing ICT costs (licences, etc)	N/A		
mileage of Denbighshire fleet vehicles	N/A		
mileage for business travel by Denbighshire employees using their personal vehicles	N/A		
OTHER (Income)			
OTHER (Prudential Borrowing)	N/A		
OTHER (Town Centre Loan)	N/A		
OVERALL REVENUE REQUIREMENT	N/A		

Please provide brief details of the revenue impact of this project:

Where revenue savings are forecast, you should detail what is proposed for the saving (e.g. reduction of an existing revenue budget, re-allocation of revenue to alternative services area, etc)

- *Details of any one-off revenue cost requirements that may be required post-project implementation (e.g. recruitment, redundancies, etc). DO NOT include any costs detailed in the capital section of this Business Case*

There would be a minor decrease in utility costs associated as the facility will benefit from state of the art LED lighting and ventilation.

It is anticipated that any use of Prudential Borrowing and Town Centre Loan funding approved will be repaid through increased usage as detailed in the Executive Summary.

PROJECT MANAGEMENT

Please provide details of proposed project management – Establishment of Project Board etc

The Project would be managed by our development partner Ion Developments Ltd. They will report directly to the County Council's own Project Manager who will provide regular reports directly to Head of Service for Facilities, Assets & Housing.

STATUTORY REQUIREMENTS / HEALTH & SAFETY

This section should identify how the activity will help Denbighshire meet any of its statutory requirements. Please include any Health & Safety Issues that the activity will address in this section. Please leave blank if not applicable.

The Council's Corporate Health & Safety Manager carried out a risk assessment of the car park in October 2016 and recommended that it should be permitted to operate at no more than 50% of its potential capacity until defects in the ventilation and fire detection and suppression systems had been rectified.

This project will help meet the County Council meet its statutory requirements under the Management of Health & Safety at Work regulations 1999, Health & Safety at Work Act 1974, Workplace (Health, Safety & Welfare) Regulations 1992 by renewing the ventilation and fire detection and suppression systems and enabling the car park to return to operation at full capacity.

CARBON MANAGEMENT IMPACT

Please consult with Denbighshire's Principal Energy Manager before completing this section.

Denbighshire has committed to reducing its carbon emissions by 33% by 2020. The Business Case requires you to make a forecast for the anticipated carbon emissions impact of the project. Please mark a cross in the appropriate box.

Forecasts:	Annual (current)	Carbon Equivalent	Annual (Post Project)	Carbon Equivalent	Carbon Variance
Energy consumption: (UNIT = kWh)	143,537				
Mileage of Denbighshire Fleet vehicles: (UNIT = miles travelled)					
Tonnes of waste produced going to landfill: (UNIT = tonnes)					
Tonnes of waste produced being recycled: (UNIT = tonnes)					
Mileage of Business Travel (personal vehicles): (UNIT = miles travelled)					
TOTAL CARBON EMISSIONS					

Please provide brief details of the carbon impact of this project, and detail specific actions that will be taken to reduce carbon emissions. If carbon emissions are expected to increase as a result of this project, please provide details of proposed actions to compensate for this increase in other areas of the Service's activity.

The proposals would reduce the County Council's carbon emissions through improvements to the efficiency of the mechanical and electrical equipment in the car park and the reduced energy requirement to power the ventilation equipment arising from the improved circulation of air from the creation of a new entrance on the south western elevation of the building.

BIODIVERSITY IMPACT

Please consult with Denbighshire's Biodiversity Officer before completing this section:

kate.taylor@denbighshire.gov.uk

The Council has a statutory duty to ensure compliance and enforcement of the habitats regulations (as amended in 2007) and the NERC Biodiversity Duty (2006). At this pre-feasibility stage, what is the anticipated impact on biodiversity of the project. Please mark a cross in the appropriate box.

Will this project impact on a habitat that supports living organisms (plant or animal)?	Yes		No	X
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If you have answered yes to the above question, please complete all the following biodiversity sections. If answered no please leave blank

THREATENED/PROTECTED SPECIES Will this project impact on any protected or threatened species as defined in Denbighshire's Local Biodiversity Action Plan (LBAP)?	Yes		No	X
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ALL SPECIES (including threatened/protected) Forecasts:	Current number	Post-project number	Variance (+/-)
Number of plant species present:	0	0	0
Number of animal species present:	0	0	0
TOTAL NUMBER OF SPECIES PRESENT	0	0	0

Please provide brief details of the action you will be taking in association with this project to protect or enhance biodiversity. Specific reference should be made to the mitigation strategy if the project impacts on any protected or threatened species as defined in Denbighshire's Local Biodiversity Action Plan (LBAP).

N/A

MAJOR RISKS TO THE PROJECT

A summary of the key risks associated with the project together with the likely impact and plans should they occur (*Please also add to your project risk register*)


Key Risk	Likely Impact	Mitigating Action
Failure to secure funding to enable to commence in be completed by ?? 2018	Inadequate car parking and poor experience for visitors to new aqua park	Secure approval for Prudential Borrowing and use of Town Centre Loan funding by quarter 4 of 2017 to enable procurement of works to commence in quarter 1 of 2018
Failure to generate sufficient additional income	An inability to pay back the Prudential Borrowing and recycle the Town Centre Loan funding	Projections of additional visitor numbers generated by the adjacent aqua park development

SUPPORTING INFORMATION

Please list any supporting documents that accompany this Business Case

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VERIFICATION:

Project Manager:	Project Manager - Russell Vaughan		
Project Sponsor:	Jamie Groves - Head of Facilities, Assets & Housing.		
Name:	Jamie Groves	Position:	Head of Facilities, Assets & Housing
Signature:		Date:	19.10.2017

For use by Finance:

Result of S.I.G. Review	
Date of Meeting	
Approval	
Code	

Rhyl Underground Car Park Refurbishment and Access Improvements

Wellbeing Impact Assessment Report

This report summarises the likely impact of a proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.

Assessment Number:	306
Brief description:	Refurbishment of underground car park and access improvements to improve the experience of visitors to the new aqua park and town centre
Date Completed:	17/10/2017 10:52:12 Version: 3
Completed by:	Mark Dixon
Responsible Service:	Facilities, Assets & Housing
Localities affected by the proposal:	Rhyl,

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach

Your Approach Is Excellent



(4 out of 4 stars)

Actual score : 24 / 24.

Summary of impact

Wellbeing Goals



A prosperous Denbighshire	Positive
A resilient Denbighshire	Positive
A healthier Denbighshire	Positive
A more equal Denbighshire	Positive
A Denbighshire of cohesive communities	Positive
A Denbighshire of vibrant culture and thriving Welsh language	Positive
A globally responsible Denbighshire	Positive

Main conclusions

Whilst there could be some unintended negative consequences from the project as it could encourage greater use of hydrocarbon fuels, actions can be taken to mitigate these consequences and the impact overall will be positive. This is because it will support improve footfall in the town centre, support the creation of quality jobs, improve transport infrastructure, improve biodiversity, enable surplus building materials from the adaptation works to be recycled, reduce energy/fuel consumption for ventilating and lighting buildings, improve the physical environment to support health and well being, provide better access to good food and leisure opportunities, improve the well being of people with protected characteristics, help to tackle poverty by providing access to new jobs, improve community safety, improve community participation, improve the attractiveness of the area, promote use of the Welsh language, enhance culture, and support local supply chains.

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact	Positive
Justification for impact	The impact is positive overall because it will improve the vitality of the resort's waterfront and town centre.

Positive consequences identified:

The renovation of the underground car park mechanical and electrical installation to modern standards of energy efficiency will contribute towards a low carbon society. The project will contribute to the economic development of Rhyl by supporting increases in visitor numbers to the new aqua park and improving footfall to, and the vitality of, the town centre. The development of the adjacent aqua park and the new food and beverage outlets in the town plaza which the improvements to the car park will support will enable quality long term jobs to be created. The restoration of parking capacity will improve the quality of communications, infrastructure and transport in the town.

Unintended negative consequences identified:

The restoration of additional car parking capacity might encourage the use of vehicles powered by hydrocarbon fuels which could have an unintended negative consequence for a low carbon society.

Mitigating actions:

The potential negative impact upon a low carbon society arising from the greater use of vehicles fuelled by hydrocarbons can be mitigated by making provision for the future installation of charging points for electric vehicles.

A resilient Denbighshire

Overall Impact	Positive
Justification for impact	The overall impact is positive because biodiversity will be improved in an urban setting, building materials recovered from the adaptations can be recycled, energy consumption for the operation of the car park will be reduced, and the means can be provided to reduce consumption of hydrocarbon fuels by users of the car park .

Positive consequences identified:

Biodiversity will be improved in the built environment by regarding and replanting the soft landscaped areas adjacent to the new pedestrian access to the car park which will provide habitats and increase biodiversity in an urban setting. Waste will be reduced and recycling will be encouraged because building materials recovered from the adaptations will be recycled where possible. Energy and fuel consumption will be reduced because the design of the car park will accommodate the potential for providing charging points for electric vehicles in future and the mechanical and electrical installation will be improved to comply with modern standards of energy efficiency.

Unintended negative consequences identified:

The restoration of car parking capacity might encourage the use of vehicles powered by hydrocarbon fuels which could have an unintended negative consequence for energy/fuel consumption.

Mitigating actions:

The potential negative impact upon a low carbon society arising from the greater use of vehicles fuelled by hydrocarbons can be mitigated by making provision for charging points for electric vehicles to be installed in future.

A healthier Denbighshire

Overall Impact	Positive
Justification for impact	The impact is positive overall because the improvement to the physical environment will encourage and support health and well being, and convenient access will be provided to good quality healthy food and leisure opportunities.

Positive consequences identified:

The improvements to the physical environment of the car park will encourage active lifestyles including cycling by providing a convenient base from which visitors can use the adjacent National Cycle Route 5 and Wales Coast Path and this improvement to the physical environment will thereby encourage and support health and well being.

The car park is conveniently situated to provide easy access to good quality healthy food served by the tenants of the new food and beverage outlets to be constructed in adjacent town plaza.

The car park is conveniently situated to provide easy access to enable participation in leisure opportunities at the new aqua park.

Unintended negative consequences identified:

None identified

Mitigating actions:

Not applicable

A more equal Denbighshire

Overall Impact	Positive
Justification for impact	The overall impact is positive because the project will improve the well-being of people with protected characteristics and will help to tackle poverty by providing easy access to new jobs.

Positive consequences identified:

The well being of people with protected characteristics will be improved through the restoration of parking for Blue Badge holders and the restoration of ramp access which can be used in all weather conditions.

The project will help to tackle poverty by providing easy access to the new jobs in the adjacent aqua

park and food and beverage outlets.

Unintended negative consequences identified:

None identified

Mitigating actions:

Not applicable

A Denbighshire of cohesive communities

Overall Impact	Positive
Justification for impact	The impact of the project is positive overall because it will improve community safety, encourage community participation and resilience and improve the attractiveness of the area.

Positive consequences identified:

The project will improve community safety by providing car parking compliant with security standards such as "Park Mark".

The project will support community participation and resilience by providing easy access to events at the new aqua park.

The project will improve the attractiveness of the area by improving the appearance of an ugly and partly derelict building.

Unintended negative consequences identified:

None identified

Mitigating actions:

Not applicable

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact	Positive
Justification for impact	The overall impact is positive because it will promote the Welsh language and enhance culture.

Positive consequences identified:

The project will promote the Welsh language through the use of bilingual signage.

The project will enhance culture by providing convenient access for people going to see films at the adjacent cinema.

Unintended negative consequences identified:

None identified

Mitigating actions:

Not applicable

A globally responsible Denbighshire

Overall Impact	Positive
Justification for impact	The overall impact is positive because the project will support local supply chains and provide easy access to broader service provision in the local area.

Positive consequences identified:

The project will support local supply chains as local contractors will be able to tender for the work.

Unintended negative consequences identified:

None identified

Mitigating actions:

Not applicable

Report To:	Cabinet
Date of Meeting:	20 March 2018
Lead Member / Officer:	Julian Thompson Hill / Richard Weigh
Report Author:	Richard Weigh, Head of Finance
Title:	Non-Domestic Rates (NDR) Write-offs

1. What is the report about?

The report is to seek approval from Cabinet to write off NDR (business rates) for companies and individuals where recovery action cannot continue because they have either been subject to insolvency action or have absconded. The balances outstanding have for some time had to be accounted for in the bad debt provision and on statutory returns to Welsh Government.

2. What is the reason for making this report?

A decision is sought to write off irrecoverable NDR debt

3. What are the Recommendations?

To write off the irrecoverable values shown in Table 1.

4. Report details

Denbighshire County Council (DCC) is required by legislation to administer and collect Business Rates on behalf of the Welsh Government. An annual bill is issued providing businesses ten monthly instalments in which to pay. Failure to make payment will result in the issue of reminders, final notices and summonses to attend the magistrates' court.

At the magistrates' court DCC asked for and was granted liability orders in the case below. The liability order provides Denbighshire the authority to take more rigorous recovery action. The day following the granting of a liability all accounts are issued to the Enforcement Agent for collection unless the business had made a prior arrangement and is paying.

The case relates Grabal Alok UK Ltd, which traded under the title of Store 21 at The White Rose Centre, Rhyl. The company which had shops across the United Kingdom suffered a significant downturn in trade, which triggered it going into administration. Since then the administrators have attempted to realise the assets value and keep as many of the shops open as possible. The shop in the White Rose centre has now been taken on by a new company.

Whilst there had been some successes across the UK, it was evident the company could not be saved and it was put into liquidation in April 2017 and wound up on 10th July 2017. There were significant outstanding liabilities and limited assets to make any payments against these debts. Because of this, all unsecured creditors, including DCC have been advised that no dividend payment would be made. The amounts to be written off are as below:

Table 1: Summary of write offs

Company	Financial Year	Amount
Grabal Alok UK Ltd	2016/17	£47,221.72
	2017/18	£13,163.35
Total		£60,385.07

5. **How does the decision contribute to the Corporate Priorities?**
This is not applicable as it is a legislative requirement to manage the income and debts as part of NDR administration.

6. **What will it cost and how will it affect other services?**
All NDR income is passed over to the National Pool any bad debts are met by the pool, as such there is no cost to DCC

7. **What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the [website](#) and should be attached as an appendix to the report**
There is no impact associated with this report as the NDR debt is collected on behalf Welsh Government by all Council's in Wales and does not affect our residents.

8. **What consultations have been carried out with Scrutiny and others?**
Not applicable

9. **Chief Finance Officer Statement**
As indicated above there is no prospect at all of recovering these NDR debts. The correct process has been followed and all options have been exhausted. Also as indicated above there is no direct cost to DCC as the NDR income is passed over to the National Pool any bad debts are met by the pool.

10. **What risks are there and is there anything we can do to reduce them?**
By prompt processing of cases for write off we minimise the cash flow impacts to DCC, in terms of payments of NDR to the National Pool and reduce our contribution levels, in line with the collectable debt.

11. **Power to make the Decision**
The power to make the decision is contained within Denbighshire's Financial Regulations under Section 25.

Report To: Cabinet

Date of Meeting: 20th March 2018

Lead Member / Officer: Cllr Julian Thompson-Hill / Richard Weigh, Head of Finance

Report Author: Steve Gadd, Chief Accountant

Title: **Finance Report (February 2017/18)**

1. What is the report about?

The report gives details of the council's revenue budget and savings as agreed for 2017/18. The report also provides a summary update of the Capital Plan as well as the Housing Revenue Account and Housing Capital Plan.

2. What is the reason for making this report?

The purpose of the report is to provide an update on the council's current financial position and confirm the agreed service budgets for 2017/18.

3. What are the Recommendations?

It is recommended that Cabinet Members note the budgets set for 2017/18 and progress against the agreed strategy.

4. Report details

The report provides a summary of the council's revenue budget for 2017/18 detailed in **Appendix 1**. The council's net revenue budget is £189.252m (£185.062m in 16/17). The position on service and corporate budgets is forecast to be underspent by £239k. Narrative around the current risks and assumptions underlying this assessment are outlined in Section 6.

Service efficiencies of £0.902m were agreed as part of the budget. These efficiencies form part of 'business as usual' for services and therefore it is assumed that all efficiencies will be delivered. Any exceptions will be reported to Cabinet if required.

5. How does the decision contribute to the Corporate Priorities?

Effective management of the council's revenue and capital budgets and delivery of the agreed budget strategy underpins activity in all areas, including corporate priorities.

6. What will it cost and how will it affect other services?

Significant service narratives explaining variances and risks are shown in the following paragraphs.

Customers, Communications and Marketing is currently projected to overspend by £109k (£116k reported last month). The pressure is largely due to higher than anticipated relief costs and additional IT costs. The reduction in the overspend from last month relates to staff vacancies and a reduction in discretionary spend.

Business Improvement and Modernisation is now projected to underspend by £48k (£17k underspend reported last month). The increase in underspend is due to higher than previously projected recoupment of project management costs. The service hopes to carry forward this underspend into 2018/19 to fund cover for maternity leave (£12k), the extension of the contracts for the EDRMs scanning officers (£28k) and training costs (£8k).

Community Support Services is still projected to break-even. However as indicated in previous reports this is after additional budget of £750k being allocated during the 17/18 budget process, £1m additional Welsh Government funding (which now includes an additional £367k funding for winter care pressures), £500k additional one-off income relating to deferred income and £0.6m use of service reserves (£1.1m had been assumed over recent months – now reduced due to additional WG funding). Overspends within the Mental Health Service and In-House Provider Services are greater than anticipated and remain an area of concern for 18/19 and beyond. These pressures were considered as part of the 18/19 budget process and funding pressures were agreed at Council on the 30th January. Further work is ongoing to assess the financial implications of these pressures on the Medium Term Financial Plan.

Education and Children's Service is currently projected to overspend by £486 (£512k overspend reported last month). The decrease from last month relates to further expenditure now being funded by a grant. Children's Services continues to be an area of high risk due to the volatility in case numbers and inflationary pressures on placement costs. Each individual placement can be extremely expensive so any increase in numbers can have a large effect on the budget. However the projected outturn includes all current out of county predicted placements to realistic timeframes. The total overspend against Children's Services base budget is currently £1,140k overspent (£1,166k last month), however as in previous reports this is partly offset by a planned use of the Placement Reserve which was put aside from Corporate resources at year end last year (£522k) and a further cash contribution from Corporate Contingencies of £132k for a particularly expensive and sensitive case involving children in remand centres. The pressures in this area were considered as part of the 18/19 budget process and funding pressures were agreed at Council on the 30th January. Further work is ongoing to assess the financial implications of these pressures on the Medium Term Financial Plan.

Finance, Assets and Housing is now projected to underspend by £95k (£97k underspend reported last month). The majority of the variance (£58k) is due to back-dated windfall income relating to a mobile phone mast on the Skytower in Rhyl. The remaining underspend is due to a number of invoices within property being less than predicted and the early achievement of 2018/19 saving commitments. The service hopes to be able to carry forward the underspend to help fund replacement works within Leisure facilities.

Legal, HR and Democratic Services is showing an underspend of £19k due to a number of small variances and vacancy savings across the service (£27k underspend last month).

Highways and Environment is currently projected to overspend by £253k (£205k at the last Cabinet meeting).

The majority of the overspend (£165k) relates to a projected shortfall in income for the Major Projects team. This has been issue over recent years (£45k overspend last year) but has been contained within the service's budget allocation. The main reason for the income shortfall relates to the amount of work and re-imbursement coming from the North and Mid Wales Trunk Road Agency (NMWTRA).

Although a pressure of £0.300m was included in the budget for School Transport for 2017/18, it has always been accepted that the effects of the implementation of the new policy would need to be monitored carefully throughout the year. The School Transport budget is currently projected to overspend by £75k following a full review of the contracts agreed for the new school year.

It is currently projected that the effects of the recent winter weather on the winter maintenance budget can be contained within existing resources including the use of the severe weather reserve, although as ever this remains a volatile budget which continues to be monitored closely. The council, along with most other Welsh Local Authorities, have requested financial help from Welsh Government in order to help pay for the impact of the severe weather. Any funds forthcoming will mean that reserves will be able to be maintained at more sustainable levels going forward. Minor overspends across the service account for the residual variance.

Corporate – It is currently estimated that corporate contingencies will be available to be released to fund the service overspends, while allowing services to recommend any modest underspends for carry forward. This will mean that we don't have to use more than the level of Balances included in the budget. However it remains a possibility that further service overspends will require an unbudgeted contribution from the base level of Balances. If, as currently projected, the position on service and corporate budgets remains underspent then consideration should be given to the following uses:

1. Increase the Corporate Priorities Reserve to help deliver priorities.
2. Contribute to Budget Mitigation Reserve to help mitigate the impact of cuts to services in 19/20.
3. To help replenish reserves that have been used due to the recent adverse weather – the overall impact is not fully known at the point of writing this report and the council will also be seeking additional funds from Welsh Government.

Schools – Although schools received protection of 1.85% (£1.173m) for 2016/17 they also had to find efficiency savings to fund inflationary pressures of approximately £2.5m. Schools had a net deficit balance of £1.056m last financial year which represented a reduction of £2.618m on the balances brought forward from 2015/16 (£1.562m). At the end of February the projection for school balances is a net deficit balance of £1.361m, which is a further reduction of £0.305m on the balances brought forward from 2016/17. Schools continue to work closely with Education Finance colleagues on detailed financial plans for the new academic year and over the following two years to deliver long term balanced budgets.

Following the recent announcement by the Cabinet Secretary for Education, additional Welsh Government funding (£484k allocated to Denbighshire) has been made available to schools to help with maintenance costs incurred during 2017/18. The aim is to reimburse schools for maintenance related costs so the funding can be redirected to front line services during next year. It is therefore expected that year end school balances will benefit as the grant is to be applied to expenditure already incurred.

Schools received total additional funding of £2.1m for 2017/18 which is more than both inflation and demographic growth. The position will be monitored closely and continue

to be reported to Members on a monthly basis. Non-delegated school budgets are currently underspending by £79k due to the reduction in historic pension liabilities relating to the period of Clwyd County Council.

The Housing Revenue Account (HRA). The latest revenue position assumes a decrease in balances at year end of £997k which is £682k more than the budgeted decrease of £315k which is largely due to an increase in investment in Repairs and Maintenance. HRA balances are therefore forecast to be £1.551 at the end of the year. The Capital Budget of £10.15m is allocated between planned improvements to existing housings stock (£6m) and acquisitions and new build developments (£4m).

Treasury Management – At the end of February, the council's borrowing totalled £203.52m at an average rate of 4.5%. Investment balances were £5.8m at an average rate of 0.31%.

A summary of the council's **Capital Plan** is enclosed as **Appendix 2**. The approved capital plan is £40.6m with expenditure to date of £33.5m. Also included within Appendix 2 is the proposed expenditure of £18.3m on the Corporate Plan. **Appendix 3** provides an update on the major projects included in the overall Capital Plan.

The Welsh Government have recently announced additional capital grant for highway improvements. The Highways Refurbishment Grant allocated £30m across Wales, with the council's allocation being £1.2m. The terms of the grant require that capital expenditure in the current year is displaced with the grant and used to fund additional highways work in 2018/19. Proposals to utilise the grant on highway improvements are being developed and will be considered by the Strategic Investment Group when ready.

7. What are the main conclusions of the Well-being Impact Assessment?

A Wellbeing Assessment was completed for the efficiency savings element of the budget proposals and was presented to Council on 31st January. The Assessment concluded that the efficiency proposals are either positive or neutral when assessed against the seven wellbeing goals.

8. What consultations have been carried out with Scrutiny and others?

In addition to regular reports to the Corporate Governance Committee, the budget process has been considered by CET, SLT, Cabinet Briefing and Council Briefing meetings. There were regular budget workshops held with elected members to examine service budgets and consider the budget proposals. All members of staff were kept informed about the budget setting process and affected staff have been or will be fully consulted, in accordance with the council's HR policies and procedures. Trade Unions have been consulted through Local Joint Consultative Committee.

9. Chief Finance Officer Statement

It is important that services continue to manage budgets prudently and that any in-year surpluses are considered in the context of the medium-term financial position, particularly given the scale of budget reductions required over the coming two or three years.

Specific pressures are evident in social care budgets (both Adults' and Children's). However the effects of these in year pressure have been funded by the investment in service pressures during the 17/18 budget, the re-imburement of service reserves at year end and the release of corporate contingencies to match any remaining overspend. The position for both services are being monitored carefully and have been considered as part of the budget process for 2018/19. Budget Workshops in the Autumn explained the position for these service to all DCC Members who attended and funding pressures were agreed at Council on the 30th January. Further work is ongoing to assess the financial implications of these pressures on the Medium Term Financial Plan.

The position with School Balances will be monitored closely and continue to be reported to Members on a monthly basis. Not only are Education Finance working closely with schools to help develop robust plans, but chief and senior officers in Education and Finance meet regularly to review those plans and take remedial action if necessary. The recent budget agreed by Council for 2018/19 included a total investment in schools delegated budgets of £1.8m.

10. What risks are there and is there anything we can do to reduce them?

This remains a challenging financial period and failure to deliver the agreed budget strategy will put further pressure on services in the current and future financial years. Effective budget monitoring and control will help ensure that the financial strategy is achieved.

11. Power to make the Decision

Local authorities are required under Section 151 of the Local Government Act 1972 to make arrangements for the proper administration of their financial affairs.

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Appendix 1

DENBIGHSHIRE COUNTY COUNCIL REVENUE BUDGET 2017/18

Feb-18	Net Budget 2016/17 (Restated) £'000	Budget 2017/18			Projected Outturn							Variance Previous Report £'000
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000	Net %	
Customers, Communications and Marketing	2,696	3,181	-338	2,843	3,407	-455	2,952	226	-117	109	3.83%	116
Education and Children's Service	14,126	26,908	-13,956	12,952	29,095	-15,657	13,438	2,187	-1,701	486	3.75%	512
Business Improvement and Modernisation	4,572	5,398	-785	4,613	5,699	-1,134	4,565	301	-349	-48	-1.04%	-17
Legal, HR and Democratic Services	2,396	3,949	-1,326	2,623	4,087	-1,483	2,604	138	-157	-19	-0.72%	-27
Facilities, Assets and Housing	6,965	22,707	-15,096	7,611	23,737	-16,221	7,516	1,030	-1,125	-95	-1.25%	-97
Finance	2,888	5,260	-2,346	2,914	5,200	-2,286	2,914	-60	60	0	0.00%	0
Highways and Environmental Services	17,065	33,279	-15,893	17,386	34,046	-16,407	17,639	767	-514	253	1.46%	205
Planning and Public Protection	2,941	5,943	-2,958	2,985	6,076	-3,091	2,985	133	-133	0	0.00%	0
Community Support Services	31,218	46,824	-14,463	32,361	49,486	-17,125	32,361	2,662	-2,662	0	0.00%	0
Total Services	84,867	153,449	-67,161	86,288	160,833	-73,859	86,974	7,384	-6,698	686	0.80%	692
Corporate	18,178	55,548	-36,589	18,959	54,623	-36,589	18,034	-925	0	-925	-4.88%	-925
Receipts & Levies	4,364	4,525	0	4,525	4,525	0	4,525	0	0	0	0.00%	0
Capital Financing	13,214	12,965	0	12,965	12,965	0	12,965	0	0	0	0.00%	0
Total Corporate	35,756	73,038	-36,589	36,449	72,113	-36,589	35,524	-925	0	-925	-2.54%	-925
Council Services & Corporate Budget	120,623	226,487	-103,750	122,737	232,946	-110,448	122,498	6,459	-6,698	-239	-0.19%	-233
Schools & Non-delegated School Budgets	64,439	75,296	-8,781	66,515	75,849	-9,108	66,741	553	-327	226	0.34%	252
Total Council Budget	185,062	301,783	-112,531	189,252	308,795	-119,556	189,239	7,012	-7,025	-13	-0.01%	19
Housing Revenue Account	-257	15,179	-14,864	315	15,658	-14,661	997	479	203	682		642

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General Capital Plan

Capital Expenditure

Total Estimated Payments - General
Total Estimated Payments - Corporate Plan
Contingency
Total

	2017/18	2018/19	2019/20	2020/21
	£000s	£000s	£000s	£000s
	22,229	23,005	171	200
	18,271	24,774	8,901	373
	158	500	500	500
	40,658	48,279	9,572	1,073
	17,045	17,876	5,135	4,834
	10,549	4,636	153	
	13,064	25,767	8,618	573
	0	0	(4,334)	(4,334)
	40,658	48,279	9,572	1,073

Capital Financing

External Funding
Receipts and Reserves
Prudential Borrowing
Unallocated Funding

Total Capital Financing

Corporate Plan

Revised February 2016

Approved Capital Expenditure

Cefndy Healthcare Investment
 Extra Care
 Highways Maintenance and bridges
 Rhos Street and Ysgol Penbarras
 Ysgol Carreg Emlyn - New School
 Ysgol Llanfair New School
 Rhyl New School
 Ysgol Bro Dyfrdwy - Dee Valley West Review
 Bodnant Community School
 Ysgol Glan Clwyd
 Rhyl 3-16 Secondary Faith

included in above plan

	£000s	£000s	£000s	£000s
	103			
	20	74		
	3,179	2,550		
	8,340	269		
	673	3,677	431	
	1,081	3,966	157	
	320	111		
	0	33		
	65			
	3,190	363		
	1,300	13,731	8,313	373
	0	912	4,000	1,187
	18,271	25,686	12,901	1,560
	10,325	5,227	301	
	3,984	2,355	153	
	3,962	17,192	8,447	373
		0	355	
		912	1,597	
		0	2,048	1,187
	18,271	25,686	12,901	1,560

Estimated Capital Expenditure

Total Estimated Payments

Approved Capital Funding
included in above plan

External Funding
 Receipts and Reserves
 Prudential Borrowing

Estimated Capital Funding

External Funding
 Receipts and Reserves
 Prudential Borrowing

Total Estimated Funding

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Appendix 3 - Major Capital Projects Update - February 2018

Rhyl Harbour Development	
Total Budget	£10.654m
Expenditure to date	£10.579m
Estimated remaining spend in 2017/18	£ 0.000m
Future Years estimated spend	£ 0.075m
Funding	WG £2.545m; WEFO £5.899m; Sustrans £0.700m: RWE £155k; WREN/NRW £83k and DCC £1.272m
<p>Narrative:</p> <p>Now that the bridge has been operational for a few years, it is apparent that the maintenance schedule needs to be revised to ensure that the bridge is properly maintained for the longer term. The Corporate Executive Team have considered a report regarding the maintenance regime and have agreed in-principle to amend the maintenance schedule, although decisions about the long term funding of this have still to be finalised. When the revised bridge maintenance contract has been agreed with Dawnus Construction Ltd, the final account for the bridge will be negotiated and this will complete the project. In the meanwhile the necessary maintenance is being undertaken to keep the bridge in good working order.</p>	
Forecast In Year Expenditure 17/18	£0.000m

21st Century Schools Programme - Rhyl New School	
Total Budget	£23.816m
Expenditure to date	£23.705m
Estimated remaining spend in 17/18	£ 0.000m
Future Years estimated spend	£ 0.111m
Funding	DCC £10.127m; WG £13.689m
<p>Narrative:</p> <p>The project has provided a new school building for Rhyl High School to accommodate 1,200 pupils in mainstream education and approximately 45 pupils from Ysgol Tir Morfa, the community special school in Rhyl. The works have also included some extensive refurbishment to the exterior of the Leisure Centre.</p> <p>There are now just a small number of snags and defects to be completed and some other items that need investigation. An amount of retention has been retained in respect of these items.</p> <p>The aim is to get the remedial works completed during the Easter holidays, although the assessment period for the BREEAM excellent certification may delay this a little longer.</p>	
Forecast In Year Expenditure 17/18	£0.320m

21st Century Schools Programme – Ysgol Glan Clwyd

Total Budget	£16.769m
Expenditure to date	£16.396m
Estimated remaining spend in 17/18	£ 0.010m
Future Years estimated spend	£ 0.363m
Funding	DCC £5.308m; WG £11.461m

Narrative:

This scheme is within the Band A proposals for 21st Century Schools Programme. The project has delivered an extended and refurbished Ysgol Glan Clwyd to accommodate a long term capacity of up to 1,250 pupils via a new three storey extension, partial demolition of existing buildings and refurbishment of the retained buildings. The project has also seen extensive landscaping, with creation of new outdoor hard and soft landscaped areas including a new sports field, extended and rationalised car park and coach parking area.

Phase 1, a new three storey extension was completed and handed over for occupation by the school from January 2017.

The first two sections of the old buildings following remodelling and refurbishment, comprising Phases 2a and 2b were handed over on 9th May 2017 and 28th June 2017 respectively. Part of Phase 2b included the new Visitors Car Park and the new Main Reception.

The final main section of remodelling and refurbishment of the old buildings, Phase 2c, was completed on 4th September 2017 and handed back to the school ready for the start of the new academic year.

Remaining internal works to create the new Leisure Centre facility and the final three rooms for the school were completed and handed over on 13th October 2017; at the same time the new Car Park and Coach Area and remaining external landscaping were also completed and handed over.

The final activities saw the old Tennis Courts resurfaced and fenced to create a Multi-Use Games Area and clearance of the Contractors site offices and compound; this work was completed and a final handover occurred on Friday 10th November 2017.

The School and Leisure Centre have returned to business as usual.

Moving forward, remaining tasks will be around dealing with any Defects in association with the 12 month Defects Periods for each of the Phase/Sub Phase sectional completions; this will continue to a completion by the end of 2018.

Forecast In Year Expenditure 17/18	£3.190m
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21st Century Schools Programme – Glasdir	
Total Budget	£11.167m
Expenditure to date	£9.840m
Estimated remaining spend in 17/18	£1.056m
Future Years estimated spend	£0.271m
Funding	DCC £2.519m; WG £8.648m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme.</p> <p>This project will deliver a new shared school building site for Rhos Street School and Ysgol Penbarras at Glasdir, Ruthin.</p> <p>The main structure of the building is complete and the focus is on the internal installations which are being progressed. The final mechanical and electrical 2nd fix decoration is complete in both schools with the flooring due for completion by the 9th March 2018. Snagging work commenced on 7th March 2018.</p> <p>In respect of the external works, the tarmac is being laid but soft landscaping remains outstanding and some planting work will take place post handover. Following completion of the construction phase on 18th March, loose furniture and curriculum ICT equipment will be installed and both schools will decant.</p> <p>Both schools will open to pupils on their new site on 10th April 2018.</p>	
Forecast In Year Expenditure 17/18	£8.340m

21st Century Schools Programme – Ysgol Carreg Emlyn	
Total Budget	£5.059m
Expenditure to date	£0.428m
Estimated remaining spend in 17/18	£0.522m
Future Years estimated spend	£4.109m
Funding	WG £0.221m; DCC £4.838m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme. The project will provide a new school building on a new site in Clocaenog.</p> <p>The project continues to progress through the technical design stage. Regular stakeholder engagement continues to take place with the school staff and governors during this time to finalise the technical design ready for the construction stage. The technical design stage is expected to be completed by the end of March 2018.</p> <p>Land purchase is ongoing, contracts are with the solicitors for consideration before completing the purchase.</p> <p>It is envisaged that construction will commence on site in the Spring, following land purchase.</p>	
Forecast In Year Expenditure 17/18	£0.673m

21st Century Schools Programme – Ysgol Llanfair	
Total Budget	£5.369m
Expenditure to date	£0.454m
Estimated remaining spend in 17/18	£0.792m
Future Years estimated spend	£4.123m
Funding	WG £0.180m; DCC £5.189m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme.</p> <p>The project will provide a new school building on a new site in Llanfair DC.</p> <p>The project continues to progress through the technical design stage. Regular stakeholder engagement continues to take place with the school staff, Dioceses of St Asaph and school governors during this time to finalise the technical design ready for the construction stage. The technical design stage is expected to be completed by the end of March 2018.</p> <p>Land purchase is ongoing, contracts are currently with the solicitors for consideration before completion.</p> <p>It is envisaged that construction will commence on site in the Spring, following the land purchase.</p>	
Forecast In Year Expenditure 17/18	£1.081m

21st Century Schools Programme – Rhyl 3-16 Faith School	
Total Budget	£23.813m
Expenditure to date	£0.958m
Estimated remaining spend in 17/18	£0.438m
Future Years estimated spend	£22.417m
Funding	WG £5.541m; DCC £18.272m
Narrative:	
<p>This scheme is within the Band A proposals for 21st Century Schools Programme.</p> <p>The project will provide a new school building and facilities for a 3-16 Catholic School in Rhyl, replacing Ysgol Mair and Blessed Edward Jones High School.</p> <p>Planning permission was granted on 21st February 2018.</p> <p>Enabling works have already started at both schools; this work includes some essential and limited tree felling and early demolition of part of a block at Ysgol Blessed Edward Jones. Work is due to begin on the whole site in May 2018. This will result in both schools facing a reduction in external areas. Both the Diocese and Denbighshire will work closely with both schools in order to manage this phase of the project in order to reduce the disruption to pupils as much as practically possible.</p>	
Forecast In Year Expenditure 17/18	£1.300m

Rhyl Waterfront and Waterpark	
Total Budget	£20.751m
Expenditure to date	£10.860m
Estimated remaining spend in 17/18	£ 0.500m
Future Years estimated spend	£ 9.391m
Funding	WG £4.354m; DCC£14.397m; Rhyl Town Council £2.000m
Narrative:	
<p>Work on site with the Waterpark is well advanced and all of the steelwork has been erected. The roof is currently going on along with the commencement of the brickwork. The name and initial marketing awareness will begin on 23rd March 2018 in time for the 2018 Easter holidays.</p> <p>The Waterpark is still on schedule to complete in January 2019 and open prior to Easter 2019.</p> <p>Work on the Travelodge/Marstons commenced on 4th December 2017 with the hotel and family pub/restaurant due to open January 2019.</p> <p>Unit C on the Children's Village has now been demolished with the help of Welsh Government pipeline funding. The site will be refurbished along with the public realm work on other areas of the Children's Village. Proposals are currently being drawn up.</p> <p>Proposals for the Children's Village Car Park are being firmed up following approval from SIG, and a report on this is on today's Cabinet Agenda. Subject to approval, this work is scheduled to commence late Spring 2018, with completion in January 2019.</p> <p>Proposals for the Town Plaza are currently on hold to ensure that they are not prepared in isolation, but are considered with the Queens Market as a single zone.</p> <p>Planning permission has been received for the relocation of the skatepark and work is scheduled to start on site on Monday 19th March 2018. The project is scheduled for 12 weeks.</p>	
Forecast In Year Expenditure 17/18	£8.351m

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Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
24 Apr	1	Insurance Contract Award	Following a tender process to award the contract to the preferred bidder for insurance services	Yes	Councillor Julian Thompson-Hill / Richard Weigh / Chris Jones
	2	CPO of the Former North Wales Hospital, Denbigh	To provide an update on the CPO process	Tbc	Councillor Brian Jones / Gareth Roberts
	3	Hafan Deg Day Care Centre, Rhyl	To appoint a Provider to take over the lease and running of the day care service	Yes	Councillor Bobby Feeley / Phil Gilroy / Emily Jones-Davies
	4	Queens Market and Savoy Hotel, West Parade, Rhyl	To consider proposals relating to the Queens Market and Savoy Hotel, West Parade, Rhyl	Yes	Councillor Julian Thompson-Hill / David Mathews
	5	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	6	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
22 May	1	Managed Service for the Provision of Agency Workers	To receive a report to award to the most economically advantageous tenderer	Yes	Councillor Julian Thompson-Hill / Lisa Jones / Helen Makin
	2	Regional Regeneration - North	To approve priorities in the	Yes	Councillor Hugh Evans /

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
		Wales Regional Regeneration Plan and Welsh Government's Targeted Regeneration Investment Programme	Regional Regeneration Plan and the wider Draft Regional Plan and funding programme prior to submission to the Welsh Government		Graham Boase / Kim Waller
	3	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
26 June	1	Corporate Plan 2017-2022 (Q4)	To review progress against the performance management framework	Tbc	Councillor Julian Thompson-Hill / Nicola Kneale
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
31 July	1	Business Improvement Districts	To inform members of progress made on	Tbc	Councillor Hugh Evans / Mike Horrocks

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			developing Business Improvement Districts and to make a recommendation in respect of the Business Plan		
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
25 Sept	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
30 Oct	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
20 Nov	1	Corporate Plan 2017-2022 (Q2)	To review progress against the performance management framework	Tbc	Councillor Julian Thompson-Hill / Nicola Kneale
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
18 Dec	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Richard Weigh
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>April</i>	10 April	<i>May</i>	8 May	<i>June</i>	12 June

Cabinet Forward Work Plan

Updated 01/03/18 - KEJ

Cabinet Forward Work Programme.doc

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